

## **BCFA POLICIES AND PROCEDURES – 2019/20**

### **SCREENING AND SAFE SPORT**

The BCFA supports the safe sport movement and works to provide a safe environment for all participants, officials, volunteers and spectators at sporting and social events hosted directly by the BCFA or by member clubs, including the following:

- Training and coaching sessions
- Competitions hosted by member clubs in BC
- Competitions hosted by the BCFA in BC
- Competitions hosted by other national bodies in BC
- Competitions hosted by any official fencing organization outside of BC, but which are attended by BCFA members
- Social events hosted by the BCFA, or BCFA member clubs, at any location
- Social media sites sanctioned , owned or operated by the BCFA , member clubs or members,

#### **As such, the BCFA has the following policies and requirements in place:**

- 1) All directors, employees and volunteers of the BCFA are required to have an annual criminal record check, as provided via the CFF website
- 2) All directors, employees and volunteers of the BCFA are required to have completed the “respect in sport for employees” module, as provided by the CFF.
- 3) All coaches employed or contracted by the BCFA , either in the capacity of a provincial coach, coach at a completion remunerated or supported by the BCFA, or coach delivering a development program are required to have an annual criminal record check
- 4) All coaches employed or contracted by the BCFA , either in the capacity of a provincial coach, coach at a completion remunerated or supported by the BCFA, or coach delivering a development program are required to have completed the “respect in sport for coaches” module, as provided by the CFF
- 5) All coaches employed or contracted by a member club, on a paid or volunteer basis, are required to have an annual criminal record check. This is a condition of accessing insurance services provided by the BCFA
- 6) All coaches employed or contracted by a member club, on a paid or volunteer basis, are required to have completed the “respect in sport for coaches” module, as provided by the CFF. This is a condition of accessing insurance services provided by the BCFA
- 7) All member club owners, employees and volunteers are to have an annual criminal record check. This is a condition of accessing insurance services provided by the BCFA
- 8) All member club owners, employees and volunteers are required to have completed the “respect in sport for staff” module, as provided by the CFF. This is a condition of accessing insurance services provided by the BCFA

- 9) BCFA Member clubs will provide proof of compliance as requested by the president of the BCFA. Such a request will be made in writing, on official letterhead, and a member club will be provided 30 days to provide such proof.
- 10) The BCFA will provide proof of compliance if requested by a member club. Such a request will be made in writing, on official club letterhead, and the BCFA will be provided 30 days to provide such proof
- 11) All coaches of the BCFA or member clubs will abide by the “rule of two” as follows:

The Rule of Two states that there will always be two adult persons with an athlete, especially a minor athlete, when in a potentially vulnerable situation with a coach . This means that any one-on-one interaction between a coach and an athlete must take place within earshot and view of the second person, with the exception of medical emergencies. One of the persons must also be of the same gender as the athlete. The second person should be a screened volunteer, parent, or adult. This rule serves to protect minor athletes in potentially vulnerable situations by ensuring that more than one adult is present. Vulnerable situations can include closed doors meetings, travel, and training environments amongst others.